

**MINUTES OF THE REGULAR MEETING OF THE
GLEN ROCK PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, September 7, 2023 at 7:00 pm**

- 1. CALL TO ORDER:** The meeting was called to order by President Rachel Feinmark at 7:06 pm in the Library.

Board Members:

President: Rachel Feinmark	present
Vice-President: Matt Jacobs	present
Treasurer: Dan Lesso	present
Secretary: Kathleen Walter	absent
Mayor's Alternate: Jill Orlich	absent
Superintendent's Alternate: Jamie Britton	present
Trustee: Christa Folco	present
Trustee: Jeff Schlecht	present
Trustee: Maggie Jacoby	present

Ex-Officio Members:

Interim Director: Lisa Tomaselli	present
Friends of the Library Pres: Ludmila Golad	present
Friends of the Library VP: Mark Golad	present

Others:

Recording Secretary: Catherine Dodwell	present
Business Manager: Kathy Simmons Collins	present
Public: John Blackman	

- 2. ADEQUATE NOTICE OF THE MEETING:** Rachel Feinmark announced that all requirements of the Open Public Meetings Act have been fulfilled: the date, time, and access to this meeting have been advertised in the official newspapers; posted on the Library and Borough websites; and posted at the main entrance of the Library.
- 3. MINUTES:** Minutes of the August 10, 2023 Regular Meeting were accepted by consent as distributed.
- 4. WELCOME TO VISITORS AND INSTRUCTIONS ON WHEN TO ADDRESS THE BOARD:** Rachel Feinmark announced that public participation and remarks are welcome and provided guidance for comment.
- 5. PUBLIC COMMENTS:** John Blackman indicated he was present for the announcement of the new Director.

6. CORRESPONDENCE: none

7. INTERIM DIRECTOR'S REPORT:

- Lisa Tomaselli reported that she and Kathy Simmons Collins were working with Tekscope to work out the bugs with the phones; they are still waiting for the paging system to be set up; the Library received a bill from Tekscope for the installation; Kathy Simmons Collins reported that she is trying to resolve a discrepancy with the bill from Tekscope; the telephone replacement has been ongoing for one year.
- Lisa questioned whether or not a deposit for the Judy Silver dedication sign had been placed; expected completion is 6-8 weeks; Brian will install it when it arrives.
- Lisa announced that the 2022 Audit report had been received and was emailed to trustees on August 29; she is awaiting confirmation on the accuracy before signing off.
- Lisa reported that she met with Dave Hanson, BCCLS Executive Director to discuss the first amendment audit which was recently conducted at the Fort Lee Library; she asked him for recommendations on how to tighten the procedures for the staff to follow in the event someone comes in to the building to videotape the operation; Lisa suggested the new Director should develop an updated policy statement as part of the Code of Conduct to address this.
- As a result of the recent staff changes, the Library has realized a saving in health benefits and Lisa is interested in knowing when the Library will have access to those funds; it was suggested that Jill Orlich be included in this conversation.
- Lisa reported that the Friends are in the process of cleaning out the leftover books from the book sale; this will be her last Library Board meeting.
- Lisa reported that she has booked a craft program with the felt lady and another vendor who will demonstrate how to assemble a charcuterie board.

8. TREASURER'S REPORT/AUGUST BILLS TO BE PAID:

- The Treasurer's Report was accepted by consent as distributed.
- Christa Folco moved to pay the September bills as presented. Second: Maggie Jacoby. Motion carried.

9. REPORT FROM THE FRIENDS OF THE LIBRARY:

- Ludmila Golad reported that the Friends will be returning from a summer hiatus for in-person meetings beginning Monday, September 11; she indicated that these general meetings are held on the second Monday of the month, are open to the public and invited the Library Board members to attend; specific dates can be found on the Friend's website.

- Ludmila reported that the committee organizing the Wine Tasting scheduled for November 4 has been working throughout the summer; in addition to the wines, beer will also be available for sampling; payment for the event and any wine and beer to be purchased can be arranged through the Friend's website since cash or credit cards will not be accepted at the event; Kathleen Walter has lined up musical entertainment; it is hoped this event will attract 75 people.
- Rachel Feinmark asked Ludmila and Mark Golad for guidance on what should be expected from a consultant; Mark indicated that the Friends have been saving the seed money for the launch of a capital campaign.

10. FOR INFORMATION: Lisa Tomaselli announced that Brianne Colombo has accepted the offer to become the new Director of the Glen Rock Public Library and will begin on October 2. Lisa commented that the Library will be in good hands.

11. FOR DISCUSSION: none

12. FOR ACTION: none

13. COMMITTEE REPORTS:

- Finance: Dan Lesso reported that he is still trying to get online access to the accounts at Blue Foundry Bank.
- Personnel: no report
- Buildings and Grounds: no report
- Planning: no report
- Technology: no report
- Ad Hoc: no report

14. UNFINISHED BUSINESS: none

15. NEW BUSINESS: Rachel Feinmark thanked Lisa Tomaselli for serving as the Interim Director from June through the end of September/beginning of October.

16. ADJOURNMENT: Christa Folco moved to adjourn the meeting at 7:40 p.m.
Second: Dan Lesso. Motion carried. The next meeting is scheduled for Thursday, October 19th at 7:00 pm.

Respectfully submitted,

Catherine M. Dodwell
Recording Secretary

Rachel Feinmark
Board President