

**MINUTES OF THE REGULAR MEETING OF THE
GLEN ROCK PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, June 9, 2022 via Zoom**

- 1. CALL TO ORDER:** The virtual meeting was called to order by President Rachel Feinmark at 7:36 p.m. on the Zoom platform.

Board Members:

President: Rachel Feinmark	present
Vice-President: Matt Jacobs	present
Treasurer: Dan Lesso	present
Secretary: Kathleen Walter	present
Mayor's Alternate: Jon Cole	absent
Superintendent's Alternate: Lisa Tomaselli	present
Trustee: Christa Folco	present
Trustee: Jeff Schlecht	present
Trustee: Maggie Jacoby	present

Ex-Officio Members:

Library Director: Ellen O'Keefe	present
Friends of the Library Co-President: Joyce Stein	present

Other:

Recording Secretary: Catherine Dodwell	present
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- 2. ADEQUATE NOTICE OF THE MEETING:** Rachel Feinmark announced that all requirements of the Open Public Meetings Act have been fulfilled: the date, time, and access to this meeting have been advertised in the official newspapers; posted on the Library and Borough websites; and posted at the main entrance of the Library. The link for public access to the virtual format has been provided along with instructions for public participation.
- 3. MINUTES:** Minutes of the May 12, 2022 Regular Meeting were accepted by consent as distributed.
- 4. WELCOME TO VISITORS AND INSTRUCTIONS ON WHEN TO ADDRESS THE BOARD:** Rachel Feinmark announced that public participation and remarks are welcome and provided guidance for comment.
- 5. PUBLIC COMMENTS:** none
- 6. CORRESPONDENCE:** none

7. DIRECTOR'S REPORT:

- Ellen O'Keefe reported that Gulmy is close to completing the repair of the front steps, however, it was noted that the wrought iron railing is in poor condition and may need replacement. Brian is in the process of obtaining quotes for refinishing or replacement.
- Ellen reported that the roof did leak during last week's rainstorm. Bill Grotty was on site that morning when he discovered that some conduit covers were missing and additional seams needed to be resealed. Bill's advice is to replace the whole roof at the same time to have one warranty and his recommendation is to do it sooner rather than later.
- Ellen reported that the Staff discovered the water bottle filler was cracked and leaking. A replacement part is on order and will be covered by the warranty. Brian will make the fix and replace the drinking spout with a button to cover the hole.
- A water pump located outside the Community Room door failed during a recent rainstorm and a small amount of water entered the room. Brian was able to clean it up without damage and Rich Cervone will replace the pump.
- Ellen announced that she will decide on Sunday morning about her participation in the Centennial Committee's afternoon concert.
- Ellen and Joyce Stein shared information about the Library and the Friends at the Borough's Senior Fest which was held on May 22.

8. TREASURER'S REPORT/JUNE BILLS TO BE PAID:

- The Treasurer's Report was accepted by consent as distributed. It will be filed for audit.
- Dan Lesso reported that signature cards are still needed at Ascendia Bank; a CD at Ascendia will mature in June; Dan will check interest rates at other banks to determine if this CD will be rolled over or moved.
- Kathleen Walter moved to pay the June bills as presented. Second: Lisa Tomaselli. Motion carried.
- The bill from Reiner was questioned because of the high amount. Ellen explained that this reflects the cost of the quarterly service contract. Jeff Schlecht elaborated that currently there are eight HVAC units to be serviced. When the replacement to one unit is complete, this bill should be lower.

9. REPORT FROM THE FRIENDS OF THE LIBRARY:

- Joyce Stein announced that Byrd School was the winner of the All*Star Readathon. A total of \$15,115 was raised which represents the highest monetary total to date along with the largest number of participants. Most of the gold medal winners were recognized by the Mayor and Council on May 25, however some were overlooked and were recognized the previous night at the most recent Council meeting.
- The next Friends meeting will be held on Monday, June 13.

10. FOR INFORMATION: Rachel Feinmark learned from a recent conversation with Millennium Strategies that Senators Booker and Melendez have indicated that our request for funding the HVAC replacement has passed the first round and is moving along. Congressional Staff is unaware of the exact status of individual applications.

11. FOR DISCUSSION: none

12. FOR ACTION: none

13. COMMITTEE REPORTS:

a. Finance: Dan Lesso provided an update with the Treasurer's Report.

b. Personnel: Kathleen Walter announced that negotiations on a Union contract will be opened on June 16 via Zoom to learn what is being asked by the staff. In addition to the Staff representatives, the Board will be represented by Rachel Feinmark, Kathleen Walter, the Library's attorney and possibly Jon Cole.

c. Buildings and Grounds:

- Jeff Schlecht reported that the engineer he hired has provided two options for the HVAC replacement which are similar to what was already received. One suggests a single system for the whole building and the other proposal suggests four systems. As we move along, consideration will be given to the operational benefits, efficiency, and space coverage as part of the evaluation.
- Jeff will pursue the outstanding project of acquiring moveable tables.

d. Planning: Christa Folco requested another month to complete her update on the Strategic Plan.

e. Technology: Matt Jacobs has received the wi-fi booster and will install it on Saturday.

f. Ad Hoc: Centennial Committee—Christa Folco announced that bookmark designs selected as finalists have been posted in the Library. Voting is open from June 1-15.

14. UNFINISHED BUSINESS: none

15. NEW BUSINESS: none

16. ADJOURNMENT: Christa Folco moved to adjourn the meeting at 8:09 p.m.
Second: Maggie Jacoby. Motion carried.

Respectfully submitted,

Catherine M. Dodwell
Recording Secretary

Rachel Feinmark
Board President