



Glen Rock Public Library

Request for Disc Cleaning*

\$1.00 cleaning fee will be charged per disc in advance. Please give us a week to clean the disc(s). Please note that disc cleaning does not ensure fully functional performance. Deep scratches or physical damages to the disc may not be repaired by disc cleaning.

Drop-off Date _____

Pick up Date _____
(to be filled in by library staff)

Patron Name: (please print) _____

Contact Number: _____

Email: _____ (optional)

Title	Type of disc	Cleaned (Staff Initial)
Total number of discs received: _____		

Paid: \$ _____

- * We do not accept: PS3, PS4, Blu-ray, Xbox One, Wii U
- * Maximum 5 discs per request. Additional discs require additional time for cleaning. (to be determined by staff).
- * Discs will be held for a maximum of two months. After that time, they will become library property. No refunds for discs left over two months.

Patron Signature: _____

Discs received by: (staff) _____